



St. Francis Library Board  
Meeting Agenda  
October 14, 2021  
4:00 p.m.

**NOTICE**

There will be a St. Francis Library Board meeting on **Thursday, October 14, 2021 at 4:00 pm the St. Francis Public Library.**

**AGENDA**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Approval of Minutes from the Library Board meeting of September 9, 2021 (discussion/action)
5. Approval September Claims (discussion/action)
6. Correspondence
7. Public Comments
8. Meet the Staff: Kathy Stilin, Adult Librarian
9. Reports:
  - a. Chairperson
  - b. School Representative
  - c. Friends
  - d. Director
10. Unfinished Business
  - a. COVID Protocols (discussion/action)
  - b. Job Descriptions (discussion/action)
  - c. 2022 Budget, Employee Wages (discussion/action)
11. New Business
  - a. 2022 Holidays and Closings (discussion/action)
  - b. Phone system proposals (discussion/action)
12. Motion and Roll call vote to go in to Closed Session in accordance with WI Statutes Section (19.85(1)(c) for the purpose of considering personnel related issues, such as employment, promotion, compensation, or performance evaluation of personnel. Topic of discussion: unpaid medical leave, employee compensation.
13. Reconvene to open session (action on closed session item)
14. Comments on prior, present, and potential agenda items by Board Members.
15. Adjourn

Note: The Library Board may discuss other matters as authorized by law. Some correspondence and unfinished/new business may or may not be acted upon or discussed.

**NEXT REGULAR MEETING: Thursday, November 11, 2021**

**PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis Library at 481-7323. The meeting room is wheelchair accessible from the front entrance.

**NOTE:** There is a potential that a quorum of the Common Council may be present.

**Posted on Monday, October 11, 2021.**