

## ST. FRANCIS LIBRARY BOARD MINUTES DATED MAY 11, 2022

---

Present: Richard Adamczewski, Alderman Feirer, Kathy Frymark, Richard Lentz, Kathy MacAveney, Mark Uecker, Jen Polinski

Also Present: Library Director Amy Krahn

The meeting was called to order at 4:00 p.m.

### **Statement of Public Notice:**

The meeting has been properly posted and noticed as required by law.

### **Approval of Minutes:**

Moved by Richard Lentz, seconded by Kathy MacAveney to place on file the minutes of the St. Francis Library Board meeting held April 13, 2022. Motion carried.

### **Approval of Claims:**

Moved by Richard Lentz, seconded by Alderman Feirer to approve the April claims as presented. Motion carried.

### **Public Comments:**

- None

### **Meet the Staff:**

- None

### **Reports:**

#### *Chairman*

Richard Adamczewski welcomed Jen Polinski as the new Board member.

#### *School Representative*

There will be a Summer Reading Program.

#### *Friends*

- None

#### *Director*

The Library has received 20 home COVID tests from the Health Department.

Jess has created a T-shirt design for the Library.

Moved by Alderman Feirer, seconded by Richard Lentz to approve all reports as submitted. Motion carried.

### **Old Business:**

- Personnel Manual – laid over until the next Library Board meeting.

**New Business:**

- New Library Signage

Moved by Richard Lentz, seconded by Kathy MacAveney to use Reciprocal Borrowing funds to purchase new signage. Motion carried.

- Bike Rack

Moved by Kathy MacAveney, seconded by Richard Lentz to purchase a bike rack not to exceed \$300. Motion carried.

Mayor Tutaj stated that he would donate the paint needed for the bike rack.

- No Mow May – No action was taken

- Strategic Plan

Moved by Mark Uecker, seconded by Kathy Frymark to move the Strategic Plan to Old Business. Motion carried.

**Adjourn to Closed Session: Roll Call Vote Required:**

Moved by Alderman Feirer, seconded by Richard Lentz to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) for the purpose of considering personnel related issues, such as the employment, promotion, compensation or performance evaluation of personnel. Item for discussion: Library Director annual performance evaluation. The following voted “aye”: Adamczewski, Feirer, Frymark, Lentz, MacAveney, Uecker, and Polinski. Motion carried.

Time: 4:30 p.m.

Moved by Alderman Feirer, seconded by Richard Lentz to reconvene into Open Session. Motion carried.

Time: 5:23 p.m.

**Comments on Prior, Present and Potential Agenda Items by Board Members:**

Next meeting will be June 6, 2022 at 4:00 p.m.

**Adjourn:**

Moved by Richard Lentz, seconded by Mark Uecker to adjourn. Motion carried.

Time: 5:24 p.m.