

Minutes of the St. Francis Library Special Board Meeting March 30, 2020

1. The meeting was **called to order** by Richard at 5:01 PM.
2. **Present:** Amy Krahn, Richard Adamczewski, Shawn Feirer, Ava Voltner, Kathy MacAvaney, Chris Buttke, Ann Carter-Drier and Kathy Frymark.
 - a. Excused: None
 - b. Not present: None
 - c. Visitors: Mayor Ken Tutaj, City Administrator Mark Johnsrud
3. **Statement of Public Notice:** The meeting was properly posted, with at least a 24 hr. advance notice.
4. **Approval of Minutes:** The minutes of the meeting held March 11, 2020 and the special meeting held March 16, 2020 were approved on a motion by Kathy M. and seconded by Ava.
5. **Approval of March Claims:** Claims were approved on a motion by Kathy M. and seconded by Ava.
6. **Unfinished Business:**
 - a. **Library Closure and COVID-19:** It was moved by Kathy M. and seconded by Ann that the St. Francis Public Library will be closed at least while the Governor's stay at home order is in place, until the South Milwaukee/St. Francis Health Department recommends opening the library, and until MCFLS can service its member libraries. The motion passed.
 - b. **Emergency Leave Pay:** Sean moved and Chris seconded a motion that available full time and part time employees of the library commit to help city hall with election duties from April 2nd to April 11th. Library employees will resume library duties on April 13th until the library reopens. The motion passed.
7. The regularly scheduled meeting for April 8, 2020 is cancelled. The next meeting will take place on May 13, 2020.
8. **Meeting Adjourned** on a motion by Chris and seconded by Sean at 6 PM.

Submitted by Kathy Frymark