

St. Francis Library Board

Meeting Minutes

April 8, 2021

1. The meeting was called to order by Richard A. at 4pm.
2. **Present:** Amy Krahn, Kathy Frymark, Richard Adamczewski, Kathy MacAveney, Mark Uecker, Richard Lenz, Ava Voltner, and Shawn Feirer.
3. **Statement of Public Notice:** The meeting was properly posted with at least a 24-hour advanced notice.
4. **Approval of minutes:** The minutes from the library board meeting of March 11, 2021 was approved on a motion by Richard L and seconded by Mark U.
5. **Approval of March Claims:** Claims were approved on a motion by Shawn F and seconded by Richard L.
6. **Public comments:** Jessica, our children's librarian, introduced herself to the board.
7. **Reports:**
 - a. Chairperson- Richard A reported Amy's contract will be up next month. Lisa will be administering appraisals of Amy's performance to the library staff. Richard recommended moving the next library board meeting to May 10 at 4pm. The board was in agreement.
 - b. School Representative- The school referendum passed. Deer Creek will have added space for a technology area. Kathy is back in the library for classes.
 - c. Friends- Status quo.
 - d. Director- The report is on file. Amy had nothing new to add.
 - e. All reports were approved on a motion by Mark U and seconded by Shawn F.
8. **Unfinished Business:**
 - a. Remote Work- Amy explained the remote work policy to the board. The policy passed with two amendments on a motion by Shawn F and seconded by Mark U.
9. **New Business:**
 - a. Library Hours- Library hours were discussed. There were three options given. The third option passed on a motion by Mark U and seconded by Richard L.
 - b. Re-opening Timeline- Amy explained the timeline for re-opening the library. The board decided not to approve the policy at this time.
 - c. Door Replacement- Amy informed the board on three bids on the replacement doors. After discussion, the board decided on DHPACE's bid on a motion by Mark U and seconded by Shawn F.
10. Comments on prior, present, and potential agenda items by Board members- None
11. Adjourned at 4:50pm on a motion by Richard L. and seconded by Mark U.

Submitted by Ava Voltner