

ST. FRANCIS LIBRARY BOARD MINUTES DATED OCTOBER 14, 2021

Present: Richard Adamczewski, Alderman Feirer, Kathy Frymark, Richard Lentz, Kathy MacAveney, Mark Uecker, Ava Voltner

Also Present: Library Director Amy Krahn

The meeting was called to order at 4:00 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes:

Moved by Richard Lentz, seconded by Ava Voltner to place on file the minutes of the St. Francis Library Board meeting held September 9, 2021. Motion carried.

Approval of Claims:

Moved by Richard Lentz, seconded by Alderman Feirer to the September claims as presented. Motion carried.

Correspondence:

- None

Public Comments:

- None

Meet the Staff:

Kathy Stilin – Adult Librarian

Kathy has been with the St. Francis Library for 21 years. She works full-time. One of her main jobs is to do outreach to the Sisters of St. Francis, St. Ann's Center, and Howard Village. She also blogs about happenings in the library. She also attends Zoom and On-Line educational sessions.

Reports:

Chairman

- None

School Representative

The Interim Superintendent is Deb Kerr. The district is working on spending options for the referendum that was passed.

Friends

They have a balance in the treasury of \$15,491.91. There will be a 50/50 Raffle in March 2022 and are discussing other fundraising options.

Director

See submitted report.

Moved by Alderman Feirer, seconded by Richard Lentz to approve the Reports as submitted. Motion carried.

Unfinished Business:

COVID Protocols – Protocols will remain the same.

Job Descriptions -

Moved by Ava Voltner, seconded by Kathy MacAveney to approve the Job Descriptions as submitted by Director Krahn. Motion carried.

2022 Budget, Employee Wages – tabled until next month.

New Business:

2022 Holidays and Closings:

Moved by Ava Voltner, seconded by Kathy Frymark to approve the Holidays and Closings as presented by Director Krahn. Motion carried.

Phone System Proposals: Tabled until the next meeting.

Closed Session:

Moved by Kathy MacAveney, seconded by Richard Lentz to adjourn into Closed Session in accordance with Wisconsin Statutes 19.85(1)(c) for the purpose of considering personnel related issues, such as employment, promotion, compensation or performance evaluation of personnel. Topic of discussion: Unpaid Medical Leave and Employee Compensation. The following voted “aye”: Richard Adamczewski, Kathy Frymark, Richard Lenz, Kathy MacAveney, Mark Uecker and Ava Voltner. Motion carried.

Time: 5:33 p.m.

Reconvene into Open Session:

Moved by Mark Uecker, seconded by Kathy MacAveney to reconvene into Open Session. Motion carried.

Time: 5:52 p.m.

Action to be Taken from Closed Session:

Moved by Richard Lentz, seconded by Kathy MacAveney to follow the attorney’s recommendation regarding retention or termination of an employee. Motion carried.

Moved by Richard Lentz, seconded by Mark Uecker to deny the request of the custodian for a wage increase. Motion carried.

Comments on Prior, Present and Potential Agenda Items by Board Members:

Next Board meeting will be November 10, 2021.

Adjourn:

Moved by Mark Uecker, seconded by Richard Lentz to adjourn. Motion carried.

Time: 5:55 p.m.