

ST. FRANCIS LIBRARY BOARD MINUTES DATED NOVEMBER 10, 2021

Present: Richard Adamczewski, Alderman Feirer, Kathy Frymark, Richard Lentz, Kathy MacAveney, Mark Uecker, Ava Voltner

Also Present: Library Director Amy Krahn

The meeting was called to order at 4:00 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes:

Moved by Richard Lentz, seconded by Ava Voltner to place on file the minutes of the St. Francis Library Board meeting held October 14, 2021 and October 28, 2021. Motion carried.

Approval of Claims:

Moved by Richard Lentz, seconded by Ava Voltner to the October claims as presented. Motion carried.

Public Comments:

- None

Meet the Staff:

Emily Bertholf – Youth Services Library Assistant

Emily was unable to attend the meeting as she was out sick.

Reports:

Chairman

Chair Adamczewski informed all present that Richard Lentz has been named the Citizen of the Year by the St. Francis Civic Association. Congratulations!

School Representative

The District has started a challenge called the Golden Archer Award to get the students to read books. The District is also still working on plans for using the referendum money.

Friends

The Friends are looking for new volunteers.

Director

Director Krahn stated that the Library has been short staffed due to illness and employees being exposed to COVID.

Moved by Richard Lentz, seconded by Kathy Frymark to approve the Reports as presented. Motion carried.

Unfinished Business:

Job Description – Library Director

The City Administrator and the City's Labor Attorney will review the job description.

Custodian/Maintenance Position

Moved by Kathy MacAveney, seconded by Richard Lentz to keep the current custodian/maintenance person as a stopgap working up to 15 hours per month as needed with an estimated cost of \$3500.00. Motion carried.

2022 Budget/Employee Wages

Moved by Alderman Feirer, seconded by Kathy MacAveney to approve the budget as presented in the amount of \$623,362.00. Motion carried.

New Business:

Sump Pump Proposal

Moved by Kathy MacAveney, seconded by Ava Voltner to approve the sump pump proposal as presented in the amount of \$2,641.00 coming from Reciprocal Borrowing. Motion carried.

Granite Donation

Moved by Ava Voltner, seconded by Richard Lentz to donate leftover granite from the donor walls to the City. Motion carried.

Comments on Prior, Present and Potential Agenda Items by Board Members:

The next meeting will be held Wednesday, December 8th at 4:00 p.m.

Adjourn:

Moved by Richard Lentz, seconded by Alderman Feirer to adjourn. Motion carried.

Time: 5:40 p.m.