

**ST. FRANCIS LIBRARY BOARD MINUTES
DATED AUGUST 10, 2022**

Present: Richard Adamczewski, Alderman Feirer, Charles Buechel, Kathy Frymark ,Richard Lentz, Kathy MacAvaney and Jennifer Polinski

Also Present: Library Director Amy Krahn, City Administrator Johnsrud and Attorney Brian Waterman

The meeting was called to order at 4:00 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Adjourn to Closed Session: Roll Call Vote Required:

Moved by Richard Adamczewski, seconded by Charles Buechel to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) for considering personnel related issues, such as the employment, compensation and performance of personnel and the library employee handbook. The following voted "aye": Adamczewski, Alderman Feirer, Buechel, Frymark, Lentz, MacAvaney and Polinski. Motion carried.

Time: 4:02 p.m.

Reconvene to Open Session:

Moved by Alderman Feirer, seconded by Richard Lentz to reconvene into Open Session. Motion carried.

Time: 4:46 p.m.

Discussion and Possible Action from Closed Session:

None.

Approval of Minutes

Moved by Kathy MacAvaney seconded by Alderman Feirer to place on file the minutes of the St. Francis Library Board meeting held on July 13, 2022. Motion carried.

Approval of Claims:

Moved by Alderman Feirer, seconded by Richard Lentz to approve the July claims as presented. Motion carried.

Correspondence:

None

Public Comments:

None

Reports:*Chairman*

- Introduction of new board member, Charles Buechel.

School Representative

- Jess Kettner has joined the Willow Glen Innovation Lab Committee as a community member. She is also interested in helping with some cooperative lessons in the lab.
- School will begin for the Saint Francis School District (SFSD) on September 6 this year to allow for more construction time without students in the buildings this summer.
- SFSD will no longer have early release on Wednesdays. We will have some Friday in-service days instead. This will likely affect library usage since several students have been coming to the library after school on Wednesdays.

Friends

- None.

Director

- See Director's Report as included in the Board packet.

Moved by Alderman Feirer, seconded by Charles Buechel to approve all reports as submitted. Motion carried.

Old Business:

- Personnel Manual
 - No action taken.
- Art Display Proposal
 - Moved by Kathy MacAvaney, seconded by Jennifer Polinski to approve the rotating art display at the library with the artist handling the installation of their work. Motion carried.
 - Moved by Kathy MacAvaney, seconded by Richard Adamczewski to approve \$500 for the purchase and installation of a hanging rail system for the rotating art display. Motion carried.

New Business:

- Election of Officers- Secretary
 - Moved by Alderman Feirer, seconded by Charles Buechel to elected Jennifer Polinski as Secretary. Motion carried.
- Donation
 - No action taken.
- COVID protocols
 - Moved by Richard Lentz, seconded by Kathy MacAvaney to amend the motion to follow the health department recommendations for COVID protocols. Motion carried.

- 2023 Budget preparation- wages
 - No action taken. Move matter to old business.

Comments on Prior, Present and Potential Agenda Items by Board Members:

- None

Adjourn:

Moved by Richard Lentz, seconded by Alderman Feirer to adjourn the meeting. Motion carried.

Time: 5:36 p.m.