

**ST. FRANCIS LIBRARY BOARD MINUTES  
DATED JULY 12, 2023**

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**Present:** Richard Adamczewski, Alderman Feirer, Charles Buechel, Kathy Frymark, Richard Lentz, Kathy MacAvaney and Jennifer Polinski

**Also Present:** Library Director Amy Krahn

The meeting was called to order at 4:00 p.m.

**Statement of Public Notice:**

The meeting has been properly posted and noticed as required by law.

**Approval of Minutes**

Moved by Richard Lentz and seconded by Alderman Feirer to place on file the minutes of the St. Francis Library Board meeting held on June 12 and June 14, 2023. Motion carried.

**Approval of Claims:**

Moved by Richard Lentz and seconded by Charles Buechel to approve the June claims as presented. Motion carried.

**Correspondence:**

None

**Public Comments**

Saint Francis resident, Kyle Goryl, would like expand the Saint Francis Library use of things for residents to borrow.

**Reports:**

*Chairman*

- None

*School Representative*

- We are trying to coordinate one day, the first week of school, when someone from the library could come to our high school and issue library cards to students.
- The renovations at Deer Creek and the High School are going well. The libraries are getting new projectors and the High School is getting new furniture in the summer or fall.
- Last year Deer Creek Library started checking out UV flashlights and weather stations in support of the science curriculum.

*Friends*

- None

*Director*

- See Director's Report as included in the Board packet.

Moved by Jennifer Polinski and seconded by Charles Buechel to approve all reports as submitted. Motion carried.

**Unfinished Business:**

- Annual Giving Campaign

**New Business:**

- Explorer Passes
  - Moved by Charles Buechel and seconded by Jennifer Polinski to approve the purchase of a second set of Explorer Passes to the Milwaukee County Zoo. Motion carried.
- Email to Patrons
  - Moved by Alderman Feirer and seconded by Jennifer Polinski to approve the sending of informational newsletters to library patrons using Patron Point. Motion carried.
- Photocopiers
  - Moved by Alderman Feirer and seconded by Jennifer Polinski to approve the signing of a new lease for photocopiers in the library. Motion carried.
- Mission Statement
  - Moved by Alderman Feirer and seconded by Richard Lenz to approve the cost of painting the mission statement. Motion carried.
  - Moved by Charles Buechel and seconded Kathy MacAvaney to let the library staff decide on the design for the mission statement. Motion approved.

**Comments on Prior, Present and Potential Agenda Items by Board Members:**

- Discuss Annual Giving Campaign at August meeting.

**Adjourn:**

Moved by Richard Lentz and seconded by Jennifer Polinski to adjourn the meeting. Motion carried.

Time: 4:44 p.m.