

**ST. FRANCIS LIBRARY BOARD MINUTES  
DATED SEPTEMBER 6, 2023**

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**Present:** Richard Adamczewski, Alderman Feirer, Charles Buechel , Kathy Frymark ,Richard Lentz, Kathy MacAvaney and Jennifer Polinski

**Also Present:** Library Director Amy Krahn

The meeting was called to order at 4:00 p.m.

**Statement of Public Notice:**

The meeting has been properly posted and noticed as required by law.

**Approval of Minutes**

Moved by Jennifer Polinski seconded by Richard Lentz to place on file the minutes of the St. Francis Library Board meeting held on July 12, 2023. Motion carried.

**Approval of Claims:**

Moved by Charles Buechel, seconded by Richard Lentz to approve the July and August claims as presented. Motion carried.

**Correspondence:**

None

**Public Comments**

None

**Reports:**

*Chairman*

- None

*School Representative*

- Amy and Lisa coordinated an online library card registration for SFHS for September. Lisa made fliers.
- The Deer Creek Library has had a few changes.
  - New screen and projector
  - new paint job
- The High School library is going through a significant renovation. It is not done, but it should be this fall. The innovation involves new furniture, a Projector and screen, and the reorganization of nonfiction books. Moss has been helping.
- Jess contacted the Willow Glen teachers and is starting up story times at Willow Glen again.
- Kathy noted a new online resource the High School library is getting, Ground News. It should be instrumental in teaching media literacy.
- Amy noted that another resource, The Juice, would be coming through MCFLS soon. It is a news resource with articles written at various reading levels.

### *Friends*

- None

### *Director*

- See Director's Report as included in the Board packet.

Moved by Alderman Feirer, seconded by Kathy Frymark to approve all reports as submitted. Motion carried.

### **Unfinished Business:**

- Annual Giving Campaign
  - Form a committee with two board members and two members from the community to get the campaign started. Discussion to continue at the October meeting

### **New Business:**

- Copy Fees
  - Moved by Alderman Feirer seconded by Charles Buechel, to keep the current fees for the use of the copy machines. Motion carried.
- Maternity Leave
  - Moved by Kathy MacAvaney and seconded by Richard Lenz to approve maternity leave for Mary Evers. Motion carried.
- Patron Extended Ban
  - Moved by Jennifer Polinski and seconded by Charles Buechel, to approve extending the ban of two teenage patrons to 90 days. Motion carried.
- Payment of Fines at Renewal
  - Moved by Charles Buechel, seconded by Richard Lenz to approve the elimination of paying off fines in order to renew library cards. Motion carried.
- Betty Brinn Explorer Pass
  - Moved by Kathy Frymark and seconded by Jennifer Polinski to approve the purchase of 2 explorer passes for for Betty Brinn. Motion carried.

### **Comments on Prior, Present and Potential Agenda Items by Board Members:**

Thank you to all the library staff members that participated in the St. Francis Days celebration and for the donation to the Betty Brinn Explorer Pass.

### **Adjourn:**

Moved by Richard Lentz, seconded by Jennifer Polinski to adjourn the meeting. Motion carried.

Time: 4:48 p.m.