

St. Francis Library Board
Meeting Minutes
October 15, 2020

1. Meeting was called to order by Richard A. at 5pm.
2. **Present:** Amy Krahn, Ava Voltner, Kathy Frymark, Richard Adamczewski, Kathy MacAvaney, Mark Uecker, Richard Lenz, and Shawn Feirer.
3. **Statement of public notice:** The meeting was properly posted with at least a 24-hour advanced notice.
4. **Approval of minutes:** The minutes from the meeting held on September 10, 2020 were approved on a motion by Shawn F. and seconded by Richard L.
5. **Approval of September Claims:** Claims were approved on a motion by Shawn F. and seconded by Mark U.
6. **Reports:**
 - a. Chairperson: Richard A. had nothing to report.
 - b. School representative: Kathy M. reported the K4 and Kindergarten grades will start coming back for hybrid learning on Monday, October 19, 2020. On November 2, 2020, all other children will also start hybrid learning. The exception would be any parent that wishes to keep teaching their child virtually.
 - c. Friends: The friends are having a quilt raffle which runs until November 24. The drawing is on the 25th and the tickets are on sale at the library. \$5 for one ticket or \$10 for three tickets.
 - d. Directors report: The report is on file. Amy informed the board that the automatic doors in the front entrance are having issues. She is looking for estimates on non-sliding doors. She will get back to the board on this issue. The Covid update is that MPL is giving \$100,000 to the system for overdrive. It was determined that library material only needed a 24-hour period to quarantine. However, each library is doing what is comfortable for them. St. Francis Library has decided on a 72-hour quarantine. All reports were approved on a motion by Shawn F. and seconded by Richard L.
7. **Unfinished Business:** There was no unfinished business.
8. **New Business:**
 - a. Policy Review: A motion to change the policy on fines and charges was made by Kathy M. and seconded by Richard L.
 - b. 2021 holiday and closures: A motion to approve the 2021 holidays and closures was approved on a motion by Mark U. and seconded by Kathy M.
 - c. Snow removal contract: The seasonal snow removal contract was approved on a motion by Shawn F. and seconded by Richard L.
9. Comments on prior, present, and potential agenda items by Board Members: Ava V. brought up the butterfly garden that is planned for spring and asked the board whether some kind of memorial could be planned for Maggie Luczywko, past director of the library.
10. Adjourned at 4:40pm after a motion by Shawn F. and seconded by Richard L. and the motion passed.

Submitted by Ava Voltner