

COMPUTER USE POLICY

- Patrons ages 15 and up may use the computers in the adult section.
- All Milwaukee County residents need a valid Milwaukee County Library card. Out of town users must show driver's license or military I.D, state I.D. or school I.D. and will be issued a visitor pass.
- Each patron is allowed a **120-minute session** on the adult computer stations per day.
- A minimal level of competence is required of users. Because of limitations, staff may not always be available to assist. Library staff does not offer Internet and basic computer operation training.
- Printing is allowed at a cost of **\$.15 per black & white printed page or \$.30 per color printed page.**
- Downloading and uploading to a flash drive is permitted.
- Use of the Internet workstation is for **LEGAL** purposes only. Use of the workstation for any purposes including software piracy is **NOT** permitted. Misuse or abuses will result in suspension of computer privileges for a period of time as defined by Library staff.
- All users of the Internet at the St. Francis Public Library are expected to use this resource (an extension of the reference services) in a responsible and ethical manner. The display of text or graphics, which may reasonably be construed as inappropriate in a library by Library staff, is **PROHIBITED.**
- Users may be held responsible for damage to computers.

□ USE OF THE INTERNET BY CHILDREN – Additional Requirements

- The St. Francis Public Library assumes no responsibility for the use of the computer or Internet by children. Subject to the above restrictions, it is the responsibility of the user (or the Parent or guardian) to determine what is appropriate.
- All Milwaukee County residents need a valid Milwaukee County Library card. A visitor pass may be issued to younger children at the discretion of library staff.
- Patrons using computers in the children's and young adult areas are restricted to one 60 minute session per day.
- An adult must accompany children **under the age of 8.**
- Children age 12 – 18 may use the computers in the young adult area
- Children 12 and under may use the computers in the children's area
- Adults may not use the Internet Stations in the children's area unless accompanying a child.

Revised 1/9/13
Printout Charges Updated 1/5/17