

ST. FRANCIS LIBRARY BOARD MINUTES DATED AUGUST 12, 2021

Present: Richard Adamczewski, Alderman Feirer, Kathy Frymark, Kathy MacAveney, Mark Uecker, Ava Voltner

Also Present: Library Director Amy Krahn

Excused: Richard Lentz

The meeting was called to order at 4:00 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes:

Moved by Ava Voltner, seconded by Kathy MacAveney to place on file the minutes of the St. Francis Library Board meeting held July 12, 2021. Motion carried.

Approval of Claims:

Moved by Alderman Feirer, seconded by Kathy Frymark to the July claims as presented. Motion carried.

Public Comments:

- None

Meet the Staff:

Lisa Liban – Circulation Supervisor: Lisa has been with the library for 26 years. She enjoys what she is doing.

Reports:

Chairman

Requested a thank you be sent to Jessie and Kathy for their work at National Night Out.

School Representative

School starts August 23rd. School is starting early because of the upcoming construction. Superintendent Elworthy resigned. Masks will be required in Elementary Schools and optional in the High School as of right now.

Friends

The Salvation Army picked up the old books. The book bag sale is starting.

Director

Met with City Administrator Johnsrud regarding staffing. The Brewtown Buzz South Fun Guide was passed out to the Board members. There is a sustainable library that will pick up books and if they do not use them, they will recycle them. The St. Francis Library will get a credit and can use that to purchase new books. The Youth Program (10-18) will be starting a book box program.

Moved by Alderman Feirer, seconded by Ava Voltner to place on file the reports presented. Motion carried.

Unfinished Business:

- None

New Business:

COVID Protocols – Mask Requirement and In-Person Programming

Moved by Alderman Feirer, seconded by Kathy Frymark that masks will be mandatory per direction of the CDC. For fall programming, masks will be required indoors and limit participation so that there can be appropriate social distancing. No reservations from outside groups for the program rooms will be accepted for 2021. Motion carried.

Phone System

Moved by Alderman Feirer, seconded by Kathy MacAveney to get a proposal form Professional Communications Systems for the installation of an internet line for the phone system transition. Motion carried.

Job Descriptions

Moved by Alderman Feirer, seconded by Kathy MacAveney to further develop job descriptions for Library staff. Motion carried.

Comments on Prior, Present and Potential Agenda Items by Board Members:

- Next meeting will be held September 9, 2021

Adjourn:

Moved by Alderman Feirer, seconded by Ava Voltner to adjourn. Motion carried.

Time: 4:45 p.m.