

ST. FRANCIS LIBRARY BOARD MINUTES DATED SEPTEMBER 9, 2021

Present: Richard Adamczewski, Alderman Feirer, Kathy Frymark, Richard Lentz, Kathy MacAveney, Mark Uecker, Ava Voltner

Also Present: Library Director Amy Krahn

The meeting was called to order at 4:00 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes:

Moved by Alderman Feirer, seconded by Richard Lentz to place on file the minutes of the St. Francis Library Board meeting held August 12, 2021. Motion carried.

Approval of Claims:

Moved by Richard Lentz, seconded by Ava Voltner to the August claims as presented. Motion carried.

Public Comments:

- None

Meet the Staff:

Jackie Ganiere – Adult Librarian

Jackie has been with the library for 10 years. She also works at the Franklin Library as a part-time employee. She was also a schoolteacher. Her duties include working the Reference Desk, sorting movies and conducts senior classes. Jackie works 15 hours per week.

Reports:

Chairman

- None

School Representative

The district had a summer reading program. There will be a Story Time starting up at Willow Glen.

Friends

There will be a meeting on September 22, 2021, at the library starting at 11:00 a.m.

Director

Director Krahn reported that the meeting location was changed due to a sewer back-up in the lower level of the library.

Moved by Richard Lentz, seconded by Ava Voltner to approve the Reports as submitted. Motion carried.

Unfinished Business:

COVID Protocols – Protocols will remain the same.

New Business:

2022 Budget, Employee Wages

Moved by Mark Uecker, seconded by Alderman Feirer to table to the next Library Board meeting the discussion on 2022 Budget and Employee Wages. Motion carried.

Patron Survey

The survey will be included in the 3rd quarter utility billing that the City will be sending out in October.

Closed Session:

Moved by Kathy MacAveney, seconded by Richard Lentz to adjourn into Closed Session in accordance with Wisconsin Statutes 19.85(1)(c) for the purpose of considering personnel related issues, such as employment, promotion, compensation or performance evaluation of personnel. Topic of discussion: Unpaid Medical Leave. The following voted "aye": Richard Adamczewski, Alderman Feirer, Kathy Frymark, Richard Lenz, Kathy MacAveney, Mark Uecker and Ava Voltner. Motion carried.

Time: 4:53 p.m.

Reconvene into Open Session:

Moved by Alderman Feirer, seconded by Richard Lentz to reconvene into Open Session. Motion carried.

Time: 5:06 p.m.

Comments on Prior, Present and Potential Agenda Items by Board Members:

Kathy MacAveney thanked Director Krahn, on behalf of Deer Creek School, for the donation of 200 Advanced Reader Contract books.

Adjourn:

Moved by Alderman Feirer, seconded by Richard Lentz to adjourn. Motion carried.

Time: 5:06 p.m.